

CHESTER HIGH SCHOOL YOUTH COURT

200 WEST NINTH STREET, CHESTER, PA 19013

PHONE: 610-499-2884 EMAIL: chsyouthcourt@gmail.com

RESPONDENT OATH OF CONFIDENTIALITY

Respondent Name: **A. Student** Respondent ID: **00000** Case #: **00-000**

Offense Date: **00/00/00** Hearing Date and Time: **00/00/00** at **0:00 PM**

Offense Category: **Hallwalking/Class Cutting**

- Be courteous and respectful at all times.
- Follow the rules regarding confidentiality.

Confidentiality Oath

We protect the identity of all Youth Court Respondents. Therefore, as a respondent, you must abide by the rules of confidentiality. You cannot discuss your case outside of the courtroom, with family or friends. You must keep all information to yourself.

Signature of Respondent: _____

Signature of Youth Advocate: _____

Signature of Intake Clerk: _____

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INSTRUCTIONS FOR RESPONDENT

Appear for your Youth Court Hearing at (time), (date).

- Please dress appropriately – neat and clean in school uniform.
- Parent/Guardian and Youth Advocate will be seated with you during the Hearing.
- You will be called to the witness stand and sworn in. Speak slowly in a strong voice when answering questions in the witness stand. Make sure you are heard and understood.
- Look at the person(s) to whom you are talking.
- Be honest and sincere. Tell the truth. Explain in detail what happened, who was with you, and the circumstances surrounding the breaking of a school rule.
- **Attitude:** Be yourself. Explain your intentions, what lesson you have learned from this experience, and any additional information that the Court would need to know in order to provide you with a constructive sentence. Communicate with the Court.
- You, your Youth Advocate, and your Parent/Guardian return to the Waiting Room to await disposition.
- The Bailiff will summon you and your Parent/Guardian back to the Courtroom when the jury returns with a sentence.
- When your name is called, you will stand and face the jury as the disposition is read.
- You, your Parent/Guardian, and your Youth Advocate will be escorted to the Exit Interview Room by the Bailiff. A Youth Court Clerk will complete forms showing where and when each item in the disposition will take place.

_____ Respondent Initials

_____ Youth Advocate Initials

_____ Intake Clerk Initials

_____ Date reviewed with Respondent

Copy Given to Respondent by _____ on _____

Clerk Initials

Date

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DIVERSION AGREEMENT

Respondent Name: A. Student Respondent ID: 00000 Case #: 00-000

Offense Date: 00/00/00 Hearing Date and Time: 00/00/00 at 0:00 PM

Offense Category: Hallwalking/Class Cutting

1. Youth Court is an alternative way of disciplining students who have admitted to a school offense. You will present yourself before a Youth Jury, discuss your case, and the jury will decide your constructive disposition. If you do not appear at your Youth Court Hearing, your case will be referred back to the Principal/Assistant Principal.
2. **A parent or guardian will be required to attend the Youth Court Hearing with the respondent.**
3. If you do not follow the Youth Court Contract, the Youth Court Coordinator will refer your case back to the appropriate school disciplinarian for further action.
4. Diversion into the Youth Court is an opportunity to avoid traditionally punitive consequences for school-based offenses. By signing this agreement, the student is willing to accept the disposition given by a jury of his/her peers without ill feelings. Any retaliation towards any participant of Youth Court will be referred to the Principal/Assistant Principal.
5. **After completing your Youth Court disposition, the referral WILL NOT appear on your permanent discipline record.**

Student Signature

Date

Parent/Guardian Signature

Date

The above statements were read to and signed by the above parties. A copy was given to the student on the date indicated.

Youth Advocate Signature

Date

Intake Clerk Signature

Date

Copy given to respondent on _____ (date) by _____ (clerk)
Signed copy returned on _____ (date)

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DIVERSION AGREEMENT

(COPY FOR PARENT SIGNATURE – RETURN SIGNED TO C-211)

Respondent Name: A. Student Respondent ID: 00000 Case #: 00-000

Offense Date: 00/00/00 Hearing Date and Time: 00/00/00 at 0:00 PM

Offense Category: Hallwalking/Class Cutting

1. Youth Court is an alternative way of disciplining students who have admitted to a school offense. You will present yourself before a Youth Jury, discuss your case, and the jury will decide your constructive disposition. If you do not appear at your Youth Court Hearing, your case will be referred back to the Principal/Assistant Principal.
2. A parent or guardian will be required to attend the Youth Court Hearing with the respondent.
3. If you do not follow the Youth Court Contract, the Youth Court Coordinator will refer your case back to the appropriate school disciplinarian for further action.
4. Diversion into the Youth Court is an opportunity to avoid traditionally punitive consequences for school-based offenses. By signing this agreement, the student is willing to accept the disposition given by a jury of his/her peers without ill feelings. Any retaliation towards any participant of Youth Court will be referred to the Principal/Assistant Principal.
5. After completing your Youth Court disposition, the referral WILL NOT appear on your permanent discipline record.

Student Signature

Date

Parent/Guardian Signature

Date

The above statements were read to and signed by the above parties. A copy was given to the student on the date indicated.

Youth Advocate Signature

Date

Intake Clerk Signature

Date

Copy given to respondent on _____ (date) by _____ (clerk)

Signed copy returned on _____ (date)

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HEARING REPORT FORM – PAGE 1

(Completed and Signed by Jury Foreperson and Presiding Judge)

Respondent Name: A. Student Respondent ID: 00000 Case #: 00-000

Offense Date: 00/00/00 Hearing Date and Time: 00/00/00 at 0:00 PM

Offense Category: Hallwalking/Class Cutting

DISPOSITIONS ASSIGNED

Jury Duty Hours Assigned: _____

Justification: Help respondent understand that all actions have consequences.
Help respondent understand the effects that peoples' actions have.

Apologies To: _____ Verbal Written

To: _____ Verbal Written

To: _____ Verbal Written

To: _____ Verbal Written

Justification: _____

Other General Write an Essay: _____

Dispositions Complete Research On: _____

Justification: _____

Social Action/Service Assignments: Recommended Workshops _____

Service Organization _____

Personal Development Assignments: Goal Setting/Problem Solving

College/Career Path Development

Time Management

Academic Skill Enhancement _____

Justification: _____

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HEARING REPORT FORM – PAGE 2

Case #: **10-272**

(Completed and Signed as Designated)

Presiding Judge (printed): _____

Judge's Signature: _____

Jury Foreperson Name (printed): _____

Jury Foreperson Signature: _____

Juror # 1 (printed): _____

Juror # 1 Signature: _____

Juror # 2 (printed): _____

Juror # 2 Signature: _____

Juror # 3 (printed): _____

Juror # 3 Signature: _____

Juror # 4 (printed): _____

Juror # 4 Signature: _____

Juror # 5 (printed): _____

Juror # 5 Signature: _____

Juror # 6 (printed): _____

Juror # 6 Signature: _____

Juror # 7 (printed): _____

Juror # 7 Signature: _____

Juror # 8 (printed): _____

Juror # 8 Signature: _____

Adult Monitor (printed): _____

Adult Signature: _____

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DISPOSITION CONTRACT – PAGE 1

(Completed and Signed by Respondent and Parent during Exit Interview)

Respondent Name: A. Student Respondent ID: 00000 Case #: 00-000

Offense Date: 00/00/00 Hearing Date and Time: 00/00/00 at 0:00 PM

Offense Category: Hallwalking/Class Cutting

Respondent: I will complete all components of my disposition to the best of my ability by the agreed upon due dates. I will ask for help when needed, and I understand that failure to complete all components of my disposition may result in my being returned to the original school official for more traditional consequences.

Respondent Name (printed): _____

Respondent Signature/Date: _____

Parent/Guardian: I will support the respondent to the best of my ability in completing all components of his/her disposition. I understand that failure to complete all components of the disposition may result in the respondent being returned to the original school official for more traditional consequences.

Parent/Guardian Name (printed): _____

Parent/Guardian Signature/Date: _____

Witnessed by [CHSYC](printed): _____

Witness Signature/Date: _____

Assigned Peer Mentor: _____

Copy given to respondent on _____ (date) by _____ (clerk)

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COMPLETION OF CONSEQUENCES DOCUMENTATION

(Initiated by Youth Court Coordinator and Delivered to Originating School Official)

Respondent Name: **A. Student** Respondent ID: **00000** Case #: **00-000**

Offense Date: **00/00/00** Hearing Date and Time: **00/00/00** at **0:00 PM**

Offense Category: **Hallwalking/Class Cutting**

- The above named student has voluntarily participated in the Chester High School Youth Court and has completed all consequences as assigned. Please ensure that any record of the offense is removed for the student's discipline file.
- The above named student is being referred back to you for further disciplinary action due to a failure to complete the dispositions assigned by a jury of his/her peers. The original offense is to receive traditional school-based consequences at the earliest possible opportunity.

Youth Court Coordinator Name (printed): _____

Coordinator Signature/Date: _____

Date Filed with School Administration: _____